

SCHIMA

SPRING 2009 MIDLANDS REGIONAL MEETING

APRIL 3, 2009

SCHIMA/AHIMA UPDATE


ELIZABETH GIBBS, RHIT

SCHIMA President-Elect

SCHIMA/AHIMA Update

Elizabeth Gibbs, RHIT
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110 DAYS AND COUNTING!!

- × Thank you for supporting SCHIMA and AHIMA!!
- × We are working for you 
- × 2008-2009 – A year of reorganization
- × 2009-2010 – Annual Convention and Exhibits -
*July 22-24, Radisson Hotel Columbia and
Convention Center, Columbia, SC*
- × New Board sworn in during President's
Luncheon and Annual Business Meeting

CELEBRATING 56 YEARS OF PROGRESS IN HIM

South Carolina Health Information Management Association



July 22-24, 2009 Columbia, SC

2009 ANNUAL CONVENTION AND EXHIBITS

- × **Radisson Hotel Columbia & Conference Center**
2100 Bush River Road, Columbia, SC 29210
www.radisson.com/hotels/sccolcon

- × **SCHIMA AC&E website:**
<http://www.schima.org/Convention.htm>

- × **Schedule (time block) is posted – registration to open soon!**

AHIMA'S 2009 MEMBERSHIP DRIVE

- × **It's another contest!**

- × **CSA with highest percent increase in membership wins**

- × **#1 Benefit of membership – having someone there for you!**

CSA: SOUTH CAROLINA – HOW DO WE GROW?

Membership Type	% of Active Members	% Total SC HIM Professionals	Change from Prior Month	Change from Same Month Prior Year	Mar-09
ACT	76.0%	57.2%	-2	61	607
ASSOC	NA	NA	NA	NA	0
GRAD	8.8%	6.6%	2	17	70
HON	0.1%	0.1%	0	0	1
SEN	1.6%	1.2%	-2	3	13
STU	13.5%	10.2%	1	-23	108
TOTAL ACTIVE MEMBERS					799
CERT	32.4%	24.8%	4	31	263
TOTAL SC AHIMA PROFESSIONALS					1062

SCHIMA MEMBERSHIP

- × Are you receiving information from AHIMA?
- × Are you receiving information from SCHIMA?
- × Do you know what you don't know? **No!**
- × When was the last time you visited the AHIMA website and checked to **see who you are?**

AHIMA MEMBERSHIP

- × Is your AHIMA Profile up to date?
- × The next SCHIMA membership file will be downloaded from AHIMA on **04/30/2009!**
- × Don't miss out on receiving SCHIMA news, announcements, updates and alerts because your information is out of date.
- × **Go online and UPDATE TODAY!!!!** www.ahima.org
- × **** there is a problem sending emails to Hotmail and MSN email accounts due to security issues and spam filters! Please provide an alternate email if you use either of these!!***
- × **** if you have chosen to opt-out of emails in your AHIMA profile, you WILL NOT receive emails from SCHIMA!!***

APPLICATION TO SERVE

- × We need you!
- × Application to Serve is located on the website www.schima.org

CALL FOR NOMINATIONS!!

- × Nominations for the 2009 SCHIMA Election are now being taken!
President-Elect, Secretary, 1st year delegate,
1st year treasurer
- × Application to Serve – please complete and ...
- × Contact Christine Lewis at lewisc@musc.edu as soon as possible!
- × If you are interested in the Regional Director position, please contact Erin Lamb.

WHAT'S IN YOUR BACKYARD?

- × *What is Environmental Scanning?*
 - a method for identifying, collecting, and translating information about external influences into useful plans and decisions.
 - used to evaluate an organization's strengths and weaknesses in response to external threats and opportunities.
 - used to guide management in future plans
 - educators especially need to have the latest and greatest HIM policy to prepare them for the “outside” world

SCHIMA ENVIRONMENTAL SCAN

Visit www.schima.org and complete
The 2009 SCHIMA Environmental Scan.

Let us know what is in your
backyard!!



SCHIMA ACHIEVEMENT AWARDS

× Distinguished Member

Criteria for the distinguished member award consist of a *minimum of five years of outstanding service to SCHIMA as officer, committee chair, committee member, or special project director. The nominee should contribute to the HIM Schools as an adjunct faculty, instructor, guest lecturer, clinical supervisor or by providing educational materials. The nominee may be cited for activities when there has been a consistent pattern of outstanding contributions to the profession and SCHIMA*

SCHIMA ACHIEVEMENT AWARDS

× Professional Achievement

Criteria for the Professional Achievement Award consist of *activities that demonstrate professional and technical expertise through development of a procedure, product, theory or service which significantly contributes to the advancement of the profession, advancement of the HIM Education and the growth of future HIM professionals, published articles in professional journals or presented papers to professional associations regarding a project or performance recognition by employers, peers, associations or agencies as demonstrated by awards, distinctions or achievements beyond the average expectancy.*

SCHIMA ACHIEVEMENT AWARDS

× New Professional

Criteria for the outstanding new professional award include *membership of SCHIMA for no more than five years of initial certification as a HIM professional. The nominee must demonstrate excellence in management of personnel, finances, and systems and have an effective working relationship with physicians, professional and administrative staffs, employees and peers. A risk taker, the nominee shows imagination and resourcefulness in decision making. The nominee exhibits a strong dedication to the profession through participation on the board, in special projects and committee work.*

SCHIMA ACHIEVEMENT AWARDS

- × Distinguished Member
 - + 2008 Distinguished Member – Wanda Bartschat
- × Professional Achievement
 - + 2008 Professional Achievement Award – Elizabeth Gibbs
- × President’s Choice Award
 - + 2008 President’s choice Award – Elizabeth Stewart
- × New Professional
 - + 2008 New Professional Award – Barbara Booth

SCHIMA ACHIEVEMENT AWARDS

- × Please contact one of your SCHIMA Executive Board Members if you are interested in nominating someone for an achievement award.
- × Nominations need to be submitted soon!!

SCHIMA CERTIFICATION EXAM SCHOLARSHIPS FOR THE CLASS OF 2009

- × Revisions to the 2009 SCHIMA Certification Exam scholarships will be completed soon!
- × Please visit the SCHIMA website at www.schima.org to access the scholarship form.

HAVE YOU VISITED “HOME” LATELY?

- × On the AHIMA website, what is the subject of the first news item today?
- × Have you been to the AHIMA website today? This week? This month?
- × If you are a member, have you visited your “home page” of the CoP today? This week? This month?

ANSWER TO “WHAT IS THE SUBJECT OF THE FIRST NEWS ITEM TODAY?” :

× Hire CCA-Certified Coders

CCA-certified coders offer a strong foundation for entry-level positions

AHIMA – YOUR HOME! INFORMATION HIGHWAY!

- × What is AHIMA doing for you?
- × The House of Delegates have been hard at work!
- × The HoD Teams....

AHIMA HOUSE OF DELEGATE TEAMS

- × Best Practices/Standards – **Christine Lewis**
- × Environmental Scan – **Carol Murphy**
- × HIM Higher Education and Workforce – **Elizabeth Gibbs**
- × HOD Operations – **Jean Clark** (AHIMA HoD Team Co-Chair)
- × Professional Development and Recognition – **Wanda Puryear**
- × Volunteer and Leadership Development – **Kenneth Clyburn**

South Carolina has a HIM professional on each of the six HoD teams! We are very lucky!

HOUSE OF DELEGATE TEAMS

- × All HOD Teams held Team meetings in February to discuss revised charges, AHIMA's 2009 strategy map and specific agenda items.
- × The second Team meetings will be held throughout the month of April.
- × The HOD Teams meet every-other-month via conference call and one face-to-face meeting in October prior to the House of Delegates business meeting.
- × As we look forward to the 2009-2010 House of Delegates, CSAs will be asked to submit the names of their delegates and their HOD Team choices through the electronic CSA Survey. (Get your nominations in ASAP!!)
- × The CSA Survey will be completed in June. HOD performance measures will be kicked off. July – the “changing of the guards” – welcoming new delegates!
- × Quarterly updates from the HOD Teams are provided through the State Leaders and HOD CoP and in various other AHIMA publications and meetings.
- × You can also visit with your CSA delegate/s to learn more about what each HOD Team is working on.
- × ***All AHIMA members have access to the State Leaders and HoD COP! Get involved! See what is happening and contact your delegates! We Work for YOU!!***

HOD TEAM: BEST PRACTICES/STANDARDS – CHRISTINE LEWIS

- × 1. Collaborate with Practice Councils, Professional Ethics Committee, etc. in professional guidelines:
 - + Will serve as a review body to: the eHIM Workgroups; PEC Ethics Self-assessment. In March, reviewing Corrections, Amendments in the EHR Toolkit
- × 2. Review submitted resolutions:
 - + Completing an assessment of current HOD resolutions
- × 3. Develop resolution concepts
- × 4. Include AHIMA Foundation research initiatives in discussion
 - + Foundation representative will attend the June Team meeting to provide an update on the Foundation and key activities
- × *Other Team Discussion: Voting on 2010 products and services ideas*

HOD TEAM: ENVIRONMENTAL SCANNING – CAROL MURPHY

- × 1. Conduct environmental scanning with CSAs and delegates:
 - + 2009 form developed and distributed to CSA thru various AHIMA modes of communication: January eConnections; e-blast to President, President-elect and CSA Central Office directors/coordinators; January e-alert; March Advantage article; 2009 CSA Environmental Scan has been added to the electronic CSA Survey - CSA results will be submitted electronically to AHIMA
- × 2. Prioritize trends for HOD and AHIMA consideration:
 - + Occurs in 3rd and 4th Quarter 2009
- × 3. Review submitted resolutions
- 4. Develop resolution concepts:
 - + Continued discussion during the 2/12/09 Team meeting
- × 5. Conduct a Webinar about environmental scanning to educate CSA leaders and members:
 - + Webinar held 2/4/09 with 101 registrants and over 55 attending the live Webinar - available as an archive; Evaluation results are positive
- × *Other Team Discussion: Will be conducting an Environmental Scan with students in April 2009 - questions have been developed and is in process of being distributed to student members and academic programs for completion by students.*

HOD TEAM: HIM HIGHER EDUCATION AND WORKFORCE

– ELIZABETH GIBBS

- × 1. Advise the HIM Education Strategy Committee on the Vision 2016 Blueprint and discussing competencies and the development of graduate level offerings:
 - + Reviewed the Summary of 2008 Actions and 2009 Initiatives during the 2/09 Team meeting
- × 2. Review submitted resolution concepts
- × 3. Develop resolution concepts
- × 4. Provide support and recommendations to increase the number of clinical practice sites/professional practice experiences:
 - + Created Clinical Practice Sites/PPE Guide; Released in 3/2009 - Distribution Plan developed and is being executed; Survey about serving as a Clinical Practice Site was conducted during WTTs.
- × 5. Provide support and recommendations for increasing the number of HIM educators:
 - + Created a CSA Tool Kit for CSAs to host a HIM Practitioner to Educator event/initiative; Posted to the AHIMA and SLHOD CoP 2/9/09

HOD TEAM: HOD OPERATIONS

This team does not have a SC delegate, however, Jean Clark , CSA = SC is the AHIMA HoD Team Co-chair.

- × 1. Lead delegate orientation sessions:
 - + Delegate Webinar will be held in August 2009
- × 2. Conduct the end-of-the-term delegate survey to confirm performance measures:
 - + Planned for June/July 2009
- × 3. Make recommendations to HOD agenda:
 - + Occurs in October 2009
- × 4. Increase delegate participation in CoP
- × 5. Develop resolution concepts
- × 6. Develop desirable HOD organizational performance measures
 - + PMs drafted and reviewed by Board MST Planned launch with 2009/2010 delegate term
- × 7. Consider ways to advance the decision making process, in less time:
 - + Discuss during the 4/09 Team meeting
- × 8. Bring forward a recommendation for HOD apportionment to the HOD in 2009:
 - + Discuss during the 4/09 Team meeting
- × 9. Conduct a Webinar about Robert's Rules of Order to educate delegates:
 - + Planned for 2nd/3rd Quarter

HOD TEAM: PROFESSIONAL DEVELOPMENT AND RECOGNITION –

WANDA PURYEAR

- × 1. Provide input into continuing education offerings:
 - + Agenda item for April or June 2009 Team meeting
- × 2. Develop resolution concepts and facilitate discussion/debate among delegates
- × 3. Provide input to the Commission on Certification on: a) Standards for initial certification b) Standards for certification maintenance:
 - + Review/discussion on certification maintenance planned for April 2009
- × 4. Provide input to the Commission on Certification on credential promotion and development:
 - + Discussed COC's Needs Analysis Overview on 2/16/09; Follow-up planned for April 2009

HOD TEAM: VOLUNTEER AND LEADERSHIP DEVELOPMENT –

KEN CLYBURN

- × 1. Collaborate with the Nominating Committee and CSA Leadership:
 - + Reviewed Nominating Committee's charges during the 2/3/09 team meeting; Workgroup formed to discuss AHIMA's approach to volunteer leadership - presentation at WTTs, providing input to volunteer leader competencies
- × 2. Review submitted resolutions
- × 3. Develop resolution concepts:
 - + Plan to draft a resolution after WTT (April 2009)
- × 4. Increase nomination for AHIMA ballot and voter turnout:
 - + Discussions with the Nominating Committee
- × 5. Foster diversity and inclusion:
 - + Will be discussing results of the 2008 Diversity Analysis during April 2009 Team meeting; See #1

WHAT HAVE WE DONE SO FAR?

- × In process of revising SCHIMA task descriptions and policy and procedures
- × Complete “physical examination” of SCHIMA finances
- × Hill Day in Washington, DC and Palmetto Hill Day
- × Preparing for the 2009 SCHIMA Annual Convention and Exhibits
- × Submitted applications for CSA Core Service Awards in all categories
- × Wondering about the future – environmental scanning

AHIMA'S 2009 CSA CORE ACHIEVEMENT AWARDS

- × Continuing education programs relating to coding (Coding Roundtable activity) – Donna Wilson
- × Support for local accredited HIM education programs (professional practice experience support, educator support) – Natalie Sartori
- × Continuing education programs relating to HIM practice topics – Christine Lewis/Regina Dell
- × Legislative and regulatory advocacy – Wanda Puryear
- × Recruitment and retention activities for students – Elizabeth Gibbs/Elizabeth Stewart
- × Diversity programs – Kenneth Clyburn
- × Member communications – Elizabeth Stewart

AHIMA AND SCHIMA IS WORKING FOR YOU!

- × What can we do for you?

SCHIMA WORKS FOR YOU!!

- × Talk to SCHIMA!
- × Talk to your Delegate!
- × Complete the Environmental Scan!!!!

Do you have an idea for an article or Q&A, FAQs? Information you would like SCHIMA to research? Good news to share? Let us know!

Contact the Central Office at info@schima.org for more information.

Thank you for your attention!!

Questions?

NOTES

- ✦ Lunch is located in the HS 141
- ✦ Please find seating in either the cafeteria, the tables located outside this building, or the HIM Lab (LX 110).
- ✦ If you would like assistance in updating your AHIMA profile, the ***HIM Lab is open***. Find a MTC HIM student and they will assist you!
- ✦ Need to check in at work? Home? The HIM Lab will be open. ***You may use the computers in the lab to check email, update your AHIMA profile or, for your convenience, there is a portable phone you may use!***
- ✦ Make yourself at home!!
- ✦ Again, we apologize for having to move our event! Hopefully your day will be an enjoyable one!