



Submit COMPLETE Application Packets (including required supporting documents) to:

SCHIMA Central Office
 Certification Exam Fee Program
 100-3 Forum Drive, #222
 Columbia, SC 29229

RHIT Certification Exam Reimbursement Program Application

Starting **October 1, 2011**, SCHIMA will begin accepting for review applications for reimbursement of RHIT exam fees from new professionals graduating on or after **July 1, 2011** who have successfully passed the RHIT exam. (Graduates from prior years were eligible for the SCHIMA Certification Exam Scholarship Program that was discontinued after awards were presented at the July 2009 SCHIMA Annual Convention.)

To be eligible for consideration, applicants must:

- Be current **STUDENT, GRAD or ACTIVE** members of AHIMA and
- Have SCHIMA as their Component State Association (CSA) and
- Graduate from a SC-based, CAHIIM-accredited HIM/T Program on or after July 1, 2011 and
- NOT be eligible for reimbursement for their exam fees from any other source and
- Submit a legible, authentic, complete application with all required attachments (see below for instructions) via US Mail postmarked between October 1, 2011 and May 1, 2012

Awards up to 100% of the PAID certification exam fee may be issued to individuals who successfully submit complete applications meeting all criteria for reimbursement on a first-come, first-served basis (as evidenced by the application postmark) until all funds for the program are exhausted for the year. Application for exam fee reimbursement does **NOT** guarantee award.

Applicants must not be eligible for reimbursement of certification exam fees from any other source. Employers, public and private agencies, and other third parties are not eligible to receive reimbursement for exam fee payment.

Applicant Full Name			
Home Street Address			
City/State/Zip Code			
Phone Number		E-Mail	
Employer			
SC-Based CAHIIM-Accredited HIM Program from which you graduated (check ONE):		Florence-Darlington Technical College	
		Greenville Technical College	
		Midlands Technical College	
	ATTACH: Copy of school transcripts indicating degree obtained and graduation date must be submitted with application.		
Graduation Date (on or after 07/01/11):	/	/	Exam passed within 3 months of graduation: 100% reimbursement
			Exam passed >3 months but no more than 6 months from graduation: 50% reimbursement
Date Exam Successfully Passed:	/	/	ATTACH: Copy of examination results clearly identified with examinee's name and photograph.
Exam Fee Paid:	\$		ATTACH: copy of exam fee receipt
Applicant Signature:			Date:

For assistance with questions, please contact the SCHIMA Central Office at info@schima.org . Thank you!